

Risk Assessment Checklist for Picture Framing Shops

- All sharp tools stored safely and out of reach
- Chemicals for preservation are safely stored
- First aid kit is available and fully stocked
- Adequate ventilation in areas using solvents
- Fire extinguishers are present and checked regularly
- Procedures in place for safe glass handling
- Workstations are ergonomically designed
- All electrical equipment regularly inspected
- Floor is free of slip and trip hazards
- Emergency exits clearly marked and unblocked
- Safe procedures for using ladders or steps
- Safe lifting practices in place for heavy frames
- Displays are securely fixed to prevent toppling
- Safe disposal methods for broken or waste glass
- Adequate lighting in all work areas
- Staff training on all equipment and safety procedures
- Personal protective equipment available and used
- Machinery like mount cutters used safely
- Storage areas organised to prevent falling items
- Customer areas free from hazards and obstructions
- CCTV systems functional for security
- Cash handling procedures are secure
- Fire safety protocols established and known by staff
- Regular waste disposal, especially for hazardous materials
- Security systems in place and functional
- Customer data protected and GDPR compliant
- Cleanliness and hygiene standards maintained
- Regular maintenance checks on equipment
- Safe procedures for deliveries and pickups
- Emergency contact list accessible

Please remember: these are minimum precautions only and you should check with local regulations; and possibly industry experts; to ensure that you keep safe and stay within the law.